

NEW LIFE  
CHRISTIAN FELLOWSHIP  
NARRABRI



ANNUAL GENERAL MEETING  
NOVEMBER 5<sup>TH</sup> 2023



# NEW LIFE CHRISTIAN FELLOWSHIP NARRABRI INC.

## Notice of Annual General Meeting 2023

Notice is hereby given that the Annual General Meeting for 2023 will be held on Sunday November 5<sup>th</sup> 2023

The agenda will be as follows:

Welcome

Minutes of Previous Meeting.

Pastor's Report

Financial Report

Election of Leadership Team, Safety Technician and SRE Co-ordinator

Alterations to Constitution

General Business.

Close



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### Minutes of Annual General Meeting 6/11/2022

Meeting commenced at 11.30 am

**Present:** Keith, Margaret, Tim, Josh Bates, Wendy Chung, David & Margaret Baxter, Tania Baxter, Grant, Rozina, Alex Mison, Aniesha Krishna, Kerry Nipperess, Sandra, Jesse, Jasmine, Reuben, Rose, Danielle Weekes, Brad Cork, Luke Longworth, Troy and Amber, Heath & Evelyn Cooper, Mick & Kellie Cooper, Simon, Sarah, James, Thomas Bolton, Kate, Hugh & Millie Fenwick, Janey Duncombe, Tania Baxter, Addison, Alexa & Mackenzie Woods, Emmanuel, Ann & Noah Cuna

**Apologies:** John & Janey Duncombe, Darren & Debbie Baxter, Kelvin & Brenda Stace

#### **Minutes of previous meeting were read and adopted**

Moved Kerry, Seconded Kate

**Pastor's Report** was presented. Moved Keith Bates, seconded Margaret Baxter  
Keith talked about future directions for the church. We need to work on ministering to those who struggle.

**Financial Report** was passed. Moved Keith Bates seconded Grant  
Keith reported that the church has paid \$5500 off the mortgage for No. 6. Wendy is currently renting it.

Keith thanked Kerry for auditing the books. Brad suggested that next year we should look at paying for an audit.

**Election of Leadership Team** moved and carried that the Leadership Team be Keith & Margaret Bates, Grant Mison, Simon and Grace Bolton. Elected by acclamation. Josh may be co-opted later. Rozina was thanked for her great service on the Leadership team for 26 years.

**Election of Safety Technician-** David Baxter was re-elected by acclamation, He would like someone to take this over soon.

**ADDENDUM:** After the meeting Tim said that he will work with David in this role.

**Election of SRE Co-ordinator.** Margaret Baxter was elected by acclamation

There being no further business the meeting closed at 11.40 am

# PASTOR'S REPORT

It has been a big year, in fact I cannot think of any year in the last quarter century that has been so tumultuous.

We lost a lot of people over the course of 2022, some of whom were very dear to our hearts. It wasn't due to dissatisfaction, but for one reason or another, several families moved away from Narrabri. So we had Emmanuel and Ann move to the Sunshine Coast, Jaudi and Jeana moved to Singleton, and lately Josh & Wendy got married and moved to Bathurst.



As this decimated our Worship Team, I want to express a big thank you to Kerry, Brad, Darren, Jesse, Luke, Taylah and Troy for stepping up and increasing their commitment to leading the music of our services.

The last few months have seen some remarkable manifestations of the Holy Spirit. I am really excited about the way that, at

least once each month, we get prophetic and other spiritual gifts being used. We have seen some healings also this year, which is always good for building faith. I look forward to seeing this increase over then next year.

We continued with our Emerging Leaders group with Jesse, Alex and Luke this year. Each one has had an opportunity to preach and lead Family Input. They have performed with great excellence (as we expected they would). As I write this, they are in the middle of HSC Exams. We look forward to seeing what next year holds for each of them.



Also this year, Margaret and I started our first online cell group. It has been an interesting experience, but we know that it has been really beneficial to the people involved. Over time, I can see more of this style of online group developing.



Partly because of the on-line group meeting on Sunday evening, we decided to shut down Night Church and replace it with the afternoon Worship Space. Worship Space gives us an opportunity to stop and listen to the Holy Spirit.



Betty's Place was launched in August after a few months of planning and training. The consultants (Margaret Bates, Kaylene McClenaghan and Leigh Hamilton) have been working out the practicalities of the service, making up new baby gift packs and so forth. As I write this the team have had their first client, a home visit. I am looking forward to what is

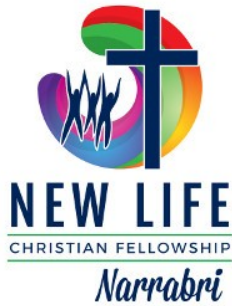
going to happen in this community outreach.

In August, we welcomed Apostle John Alley for a weekend of teaching on Spiritual Warfare. The most significant impact of the weekend was that John prayed for our church to be released into significant and effective prayer for world wide issues. This fits with my long term desire to see our church become a house of prayer for the nations, with prayer rising from here 24 hours a day. As a result we are praying regularly for the war in the Ukraine and for Coburg Baptist Church in Melbourne.



So we are, as they say, living in interesting times. We pray for more of the Holy Spirit and more people to be saved through our ministry together.

Keith



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# Proposed Constitutional Amendments

## Explanation

An incident at the Peace Church in Rockhampton reminded us of the need to ensure that when there is conflict in an organisation, the rules need to be clear so that everyone understands how to navigate through the stormy waters. Additionally, over time our understanding of our mission changes. For example, when we started New Life, we had no concept that apostles were relevant in the church. And when we did discover this, we thought that apostles would pop up everywhere so we could have a council of apostles that we could turn to.

The following amendments reflect these changes.

In following sections, text in bold indicates words to be added, strikethrough are words to be deleted)

## Section 2.2

Add the following line to section 2.2. (These are the values that define our life together.)

**\* apostolic- authority is to be based on relationships, not only on position**

## Section 6.1

### 6. INTERNAL DISPUTES

6.1 Where the Leadership Team is unable to resolve a dispute between members of the Fellowship (in their capacity as members), or between members and the Fellowship, then the dispute will be referred to **the Apostolic Council or** a mediator

to be determined by the Leadership Team in consultation with the disputing members.

## Section 25.1

### 25 APOSTOLIC COUNCIL

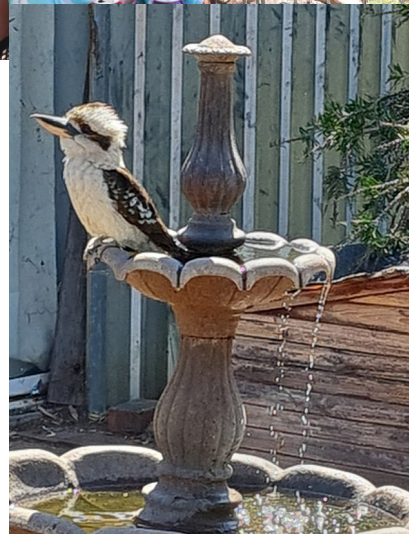
25.1 The Senior Pastor, **in consultation with the Leadership Team**, will develop an Apostolic Council comprised of people recognised by the Fellowship as being apostles of mature faith and experienced in ministry. ~~The Apostolic Council will consist of apostles who through personal relationship with the Senior Pastor will maintain accountability over the Pastor's life and ministry and the ministry of the Fellowship.~~

## Section 25.5

~~The Fellowship shall regularly seek ways of maintaining and building relationship with the members of the Apostolic Council.~~ **The membership of the Apostolic Council will be reviewed annually by the Senior Pastor and the Leadership Team.**









# A Dream For New Life

I see a church in Narrabri where people in their hundreds come to find water in the desert of their lives. The presence of God refreshes their spirits and the love of God's people brings hope to refresh their hearts.

I see a church in Narrabri that gathers weekly in homes and other places around the town and beyond. I see a church with a hundred cells meeting each day as lighthouses, shining Jesus' love in each street and neighbourhood. Our cell groups will be places of friendship, encouragement, evangelism and growth in our knowledge of God.

I see a church in Narrabri that brings together the diversity of cell groups and shows each person that they belong to something bigger. Each week we will celebrate what God is doing in our community. We will worship together and we will learn together.

I see a church in Narrabri where God's presence is experienced in every meeting, whether a cell group or a Sunday celebration. When we meet we will pursue the power and grace of the Holy Spirit and allow Jesus to transform us. As He changes us, we will find grace to take Him to our friends and neighbours. Encounters with the living God will ripple out across the Shire of Narrabri as we live in God's presence every day.

I see a church in Narrabri where anyone can become all they were created to be. We have been called to restore those who are broken, to walk with those who are lonely, to heal those who are wounded, to accept those who are rejected. We will be a community where every person has a chance to receive the healing grace of Jesus. We will be a community where every believer has the chance to be a pipeline for the healing grace of Jesus. We recognise that a true community finds ways of practical, emotional and spiritual support for its members as they are lifted from brokenness.

I see a church in Narrabri that sends evangelists, pastors, teachers and missionaries. We will equip those who belong to the church to go beyond the church. We will send them out to take God's grace to the region, the nation, the world.

I see a church in Narrabri that makes it easy to belong, to be healed, to believe, and to grow.

By the grace of God, New Life will be that church.

# New Life Christian Fellowship Narrabri Inc.

## Annual Financial Report

01/07/2022 - 30/06/2023

Account	01/07/2022 - 30/06/2023
<b>Income</b>	
Betty's Place Income	
Betty's Place Donations	A\$ 610.00
Rent Received	A\$ 4,000.00
<b>Betty's Place Income - TOTAL</b>	<b>A\$ 4,610.00</b>
Cell Ministry Donation	A\$ 137.00
Family Camp Donation	A\$ 100.00
Interest	A\$ 316.31
Leadership Team Donations	A\$ 110.00
Offerings	A\$ 4,153.80
Other Income	A\$ 2,042.95
Sales	A\$ 68.57
Schools Ministry Income	A\$ 4,985.00
Special Offerings	A\$ 4,264.55
Storehouse- Income	A\$ 1,840.50
Tithes Received	A\$ 225,523.53
<b>Income - TOTAL</b>	<b>A\$ 248,152.21</b>
<b>Expenses</b>	
Accommodation	A\$ 1,081.82
Advertising	A\$ 624.00
Bank Charge	A\$ 696.65
Betty's Place Expenses	A\$ 9,665.99
Books	A\$ 1,015.23
Building Expenses	A\$ 3,447.59
Cell Ministry	A\$ 508.50
Childrens Ministry	A\$ 441.22
Council Rates	A\$ 5,319.00
Donations	A\$ 4,931.22
Family Camp	A\$ 971.42
Hospitality	A\$ 883.29
House Expenses- No 6	
Maintenance	A\$ 18.42
Mortgage Interest	A\$ 8,396.98
House Expenses- No 6-Other	A\$ 4,413.88

<b>House Expenses- No 6 - TOTAL</b>	<b>A\$ 12,829.28</b>
Imported Transactions	A\$ 434.33
Incorporation	A\$ 243.05
Insurance	A\$ 4,880.78
Leadership Team	A\$ 189.57
Ministry	
Medical Benefit	A\$ 5,937.44
Subscriptions	A\$ 390.91
Superannuation	A\$ 6,778.95
Ministry-Other	A\$ 43.07
<b>Ministry - TOTAL</b>	<b>A\$ 13,150.37</b>
Miscellaneous	A\$ 337.40
Motor Vehicles	
Fuel	A\$ 2,081.18
Registration & Insurance	A\$ 4,031.79
Service	A\$ 721.78
Motor Vehicles-Other	A\$ 84.26
<b>Motor Vehicles - TOTAL</b>	<b>A\$ 6,919.01</b>
Music	A\$ 600.28
Office	A\$ 1,293.07
Outreach	A\$ 124.67
Overseas Missions	A\$ 576.00
Pastors Benefit	A\$ 11,800.00
Payroll- Gross	A\$ 54,237.50
Schools Ministry Worker	A\$ 5,045.00
Sound Equipment	A\$ 6,055.89
Speakers	A\$ 500.00
Storehouse- Outgoing	A\$ 1,581.10
Subscriptions	A\$ 145.45
Telephone	
Landline & Internet	A\$ 1,301.43
Mobile	A\$ 305.40
<b>Telephone - TOTAL</b>	<b>A\$ 1,606.83</b>
Tithe	A\$ 23,350.00
Utilities	
Electricity	A\$ 2,590.48
Gas	A\$ 956.57
Water	A\$ 532.80
Utilities-Other	A\$ 269.09
<b>Utilities - TOTAL</b>	<b>A\$ 4,348.94</b>
Worship	A\$ 495.34
<b>Expenses - TOTAL</b>	<b>A\$ 180,329.79</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>A\$ 67,822.42</b>



# Account Balances

As of: 30/06/2023

Account	Current Balance	Balance at 30/6/2022
<b>Bank Accounts</b>		
Emergency Assistance Account	\$847.67	\$810.78
New Life Ministries S1	\$4,261.98	\$3,703.97
S12.1 Building Fund	\$19,318.74	\$6,002.46
S2.1 House Fund	\$20.21	\$200.05
<b>Bank Accounts - Total</b>	<b>\$24,448.60</b>	<b>\$10,717.26</b>
<b>Credit Cards</b>		
ANZ Visa	-\$8,151.00	-\$7,357.01
<b>Credit Cards - Total</b>	<b>-\$8,151.00</b>	<b>-\$7,357.01</b>
<b>Assets</b>		
Assets	\$345,521.31	\$345,521.31
<b>Assets - Total</b>	<b>\$345,521.31</b>	<b>\$345,521.31</b>
<b>Liabilities</b>		
Accounts Payable	-\$8,329.53	-\$349.53
Benefit Fund	-\$1,791.50	\$334.01
GST	\$1,965.77	\$907.62
K & M Bates Mortgage	-\$151,629.57	-\$215,582.59
Schools Ministry	-\$370.00	-\$430.00
<b>Liabilities - Total</b>	<b>-\$160,154.83</b>	<b>-\$215,120.49</b>
<b>Total</b>	<b>\$201,664.08</b>	<b>\$ 133,761.07</b>

## Financial Review of New Life Christian Fellowship Narrabri Incorporated

01/07/2022 – 30/06/2023

To whom it may concern,

New Life Christian Fellowship Narrabri Incorporated's total revenue for the year is less than \$500,000 and is considered a small charity organisation. As such no financial review is required to be undertaken according to the Australian Charities & Not-for-profits Commission (ACNC).<sup>1</sup>

Further, Basic Religious Charities are not required to answer financial information questions in the Annual Information Statement or submit financial reports. This also means that basic religious charities are not required to report related party transactions.<sup>2</sup>

Even though a review is not required Keith & Margaret Bates have asked for an independent review of the financial accounts for the financial period 01/07/2022 to 30/06/2023.

### **Auditing experience:**

I have over five (5) years' experience as a junior auditor, previously working for Carrigan & Co Accountants Narrabri.

The random sampling testing techniques used to review the income and expenditure of New Life Christian Fellowship Incorporated are the same techniques I have used in the past when completing an audit on not-for-profit organisations.

### **Findings:**

The income and expenditure reviewed appeared to be recorded correctly and substantiated with supporting documentation.

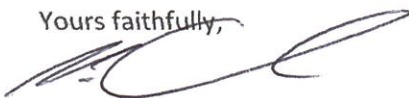
The cash monies received at church services are counted, categorised and signed by two persons with appropriate records kept.

The submission of the 2022 Annual Information Statement to ACNC appears to be lodged correctly.<sup>3</sup>

### **Recommendations:**

If/when New Life Christian Fellowship Incorporated has an annual revenue exceeding \$500,000 (or is no longer a 'small' charity according to the current ACNC rules), an independent audit review by a registered Accountant would be recommended to ensure compliance is met.

Yours faithfully,



Michael EARLE  
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Ravenswood WA 6208  
0409079810

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<sup>1</sup> <https://www.acnc.gov.au/tools/topic-guides/charity-size>

<sup>2</sup> <https://www.acnc.gov.au/for-charities/manage-your-charity/obligations-acnc/reporting-annually-acnc/related-party-transactions>

<sup>3</sup> <https://www.acnc.gov.au/charity/charities/1c2bbe88-38af-e811-a963-00d3ad24077/documents/6eb95482-1266-ed11-9561-002248933c76>