



4 Mooloobar St  
Narrabri N.S.W.  
Ph. 02 67924890  
[church@new-life.org.au](mailto:church@new-life.org.au)  
[www.new-life.org.au](http://www.new-life.org.au)

# Conflict Of Interest Policy

## Policy:

It's the policy of New Life Christian Fellowship] that every Leadership Team member, office bearer and employee shall abstain from involvement, whether by voting or otherwise participating in the decision-making process, in those situations where they have or may have a conflict of interest.

A conflict of interest exists where:

- The person(s) has a substantive interest, whether direct or indirect, in the matter at hand or the other party(ies) involved;
- The person(s) is either a director, officer or employee of the other party(ies) involved, or
- The person(s)'s spouse, children, parent or siblings are in substantive relationships with the other party(ies) involved.

## Procedure:

In those situations where a conflict of interest does exist or has the potential to exist, any Leadership Team member, office-bearer or employee aware of such shall notify the Pastor .

At any meeting where a participant is aware of a conflict of interest, they must declare it before the issue is discussed. The chair person of the meeting will then decide whether the person should be involved in the decision making process of the meeting.

# Revisions and Changes

Adopted by Leadership Team: 27/01/2023